

JOB SPECIFICATIONS FOR KITCHEN GREASE EXHAUST VENT SYSTEM CLEANING (KEC) -2014

1 - ALL Interior Ductwork, Air Flow portions of fans, and Hood areas to be left completely free of grease and carbon (**all ductwork cleaned down to bare metal**) unless otherwise noted. (Exhaust side only) Please note that this does not include the make up air system.

2 - No coatings are to be sprayed onto the clean ductwork after cleaning. (Example: Fire protection powder, lime powder, etc.)

3 - Working areas around and by exhaust vent systems will be protected and left clean (in condition found at start of job) after the job is complete. This includes areas around/ under ducts, fans, roofs, hoods, floors in working area, ceilings under ducts, etc.

4 - Electrical outlets and connections shall be protected in, around and under the cleaning area.

5 - Stainless hoods are to be polished inside and out unless otherwise requested.

6 - The ductwork shall have adequate access so all interior portions can be visible for an inspection by the customer and various inspectors after cleaning. Additional UL listed access will be installed at customer's expense prior to or during the cleaning if needed. No part shall be left inaccessible without detailed written documentation to be given to customer immediately following job completion upon which a return trip for proper access will be performed asap.

7- The kitchen equipment power and gas is to be reconnected with pilot lights relit where applicable.

8- The exhaust system is to be restarted at end of job and any obvious problems with the wiring or fan condition noted on the work order. This also should be reported to the Maintenance staff ASAP.

9 - A certification sticker showing the job completion date and the next recommended cleaning month and year shall be applied to the hoods of the systems cleaned at the end of the job. (1 per system). Hood certification Stickers are to be date punched or permanently marked and NOT written. Crew signature may be written.

10 – Certification stickers with date and crew initials are to be placed on each access panel opened.

11- A KEC report is to be left on the job site detailing what cleaning was done, system descriptions of systems cleaned, and any pre-existing conditions and deficiencies found. A picture of the KEC report to be included with the job pictures. Pre-existing conditions should be signed off by the site Manager on duty or engineer on duty when found.

12 - A follow up report (job check out) by phone or in person will be done by the KEC contractor staff as soon as possible after the cleaning. (Normally 8am-11am in the morning) We ask that the opening manager voice any concerns immediately at that time. Problems found by crews should be addressed at this time. (wiring, leaking ductwork, etc.)

13- Digital pictures of finished job are to be taken for customer for each cleaning per Enviromatic picture guide.

Pictures will be taken upon job completion. Picture should also be taken of any problems. Pictures are also reviewed by experienced Enviromatic Inspectors to verify job is correctly cleaned with proper pictures.

14 - The soaps used shall be an alkaline or neutral based (PH7 or above) to prevent

damage to metal ductwork and be USDA approved for food service use. MSDS sheets shall be available.

15- All wastewater and/or greasy water is to be disposed on in an environmentally safe manner through the sanitary drain system. Rooftop wastewater is to be collected before leaving the roof and dumped inside. **NO WASTEWATER IS TO ENTER THE OUTSIDE STORM SEWER SYSTEM AT ANY TIME!!**

16- The final PH of the wastewater must not be lower than PH of 5 or higher than a PH of 9. High or low PH wastewater must be treated before disposing to bring it into compliance.

17- ALL workers (inc. owners) of KEC Contractor are to be covered by full workman's comp. insurance, liability insurance of at least \$3,000,000 coverage, and all shall be bonded. The job shall be covered by completed operations insurance.(which protects the customer after the crew leaves the job site). The insurance is to conform to the site owners/management requirements and list the proper parties as additionally insured.

18- All KEC workers at the job site shall be fully trained and bonded employees of the KEC Contractor(or trainees with at least 2 experienced trainers). No subcontractors are to be used for KEC.

19-The KEC contractor employees shall have completed both full training and safety programs with proper fit testing of eye protection, respiratory protection masks, fall restraint devices available, confined space training/extraction, and safety lockout procedures as required by OSHA. No duct entry without an access attendant present.

20 – KEC Contractor employees shall have the safety equipment per specification #19 on the job site at all times.

21 - All KEC is to be guaranteed to meet above standards and pass local fire and health inspection and follow NFPA 96 guidelines upon completion.

22 – AHJ's (Ex: Fire and/or Health inspectors) will be notified of the job completion time where required.

23- All applicable licensing will be in force and required permits pulled for the KEC work.

24- KEC Contractor shall be IKECA Certified or have equivalent certification acceptable to Enviromatic and the local AHJ.